POLICY STATEMENT

Cornell University expects all members of the campus community to comply with environmental, health, and safety laws and regulations. Cornell University prohibits the smoking and carrying of lighted cigars, cigarettes, or pipes, and the use of electronic cigarettes (vaping) in all indoor facilities, enclosed bus stops, and university-owned or -controlled vehicles, and within twenty-five feet of any entry to a building unless otherwise noted in this policy.

REASON FOR POLICY

The university must meet the requirements of all local and state laws.

ENTITIES AFFECTED BY THIS POLICY

- Ithaca-based locations
- Cornell Tech campus
- Weill Cornell Medicine campuses

WHO SHOULD READ THIS POLICY

- All members of the campus community

WEB ADDRESS FOR THIS POLICY

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POLICY 8.7
Smoking and Using Electronic Cigarettes

RELATED RESOURCES

University Policies and Documents Applicable to All Units of the University

Campus Code of Conduct

External Documentation

Tompkins County Code Chapter 72: Smoking
City of Ithaca Municipal Code
New York State Clean Indoor Air Act
New York City Health Code
State of New York Laws
# CONTACTS

Direct any general questions about this policy to your college or unit administrative office. If you have questions about specific issues, contact the following offices.

## Contacts, Ithaca Campus Units

<table>
<thead>
<tr>
<th>Subject</th>
<th>Contact</th>
<th>Telephone</th>
<th>Email/Web Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Policy Clarification and</td>
<td>Environmental Health and Safety</td>
<td>(607) 255-8200</td>
<td><a href="mailto:ehsdir@cornell.edu">ehsdir@cornell.edu</a> &lt;www.ehs.cornell.edu&gt;</td>
</tr>
<tr>
<td>Interpretations</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Complaints of Violations</td>
<td>Facility manager or local human resources</td>
<td>Facility or unit-specific</td>
<td><a href="https://findfacilities-prod.fcs.cornell.edu/searchfacilities">https://findfacilities-prod.fcs.cornell.edu/searchfacilities</a></td>
</tr>
<tr>
<td></td>
<td>representative</td>
<td></td>
<td><a href="https://hr.cornell.edu/browse-self-service/find-your-hr-rep">https://hr.cornell.edu/browse-self-service/find-your-hr-rep</a></td>
</tr>
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</table>

## Contacts, Weill Cornell Campus Units

<table>
<thead>
<tr>
<th>Subject</th>
<th>Contact</th>
<th>Telephone</th>
<th>Email/Web Address</th>
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</thead>
<tbody>
<tr>
<td>Policy Clarification and</td>
<td>Human Resources</td>
<td>(646) 962-9247</td>
<td><a href="mailto:hrsc@med.cornell.edu">hrsc@med.cornell.edu</a></td>
</tr>
<tr>
<td>Interpretation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Complaints of Violations</td>
<td>Environmental Health and Safety</td>
<td>(646) 962-7233</td>
<td><a href="mailto:ehs@med.cornell.edu">ehs@med.cornell.edu</a> &lt;ehs.weill.cornell.edu&gt;</td>
</tr>
</tbody>
</table>

## Contacts, Cornell Tech Units

<table>
<thead>
<tr>
<th>Subject</th>
<th>Contact</th>
<th>Telephone</th>
<th>Email/Web Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Policy Clarification and</td>
<td>Campus Safety/Security</td>
<td>(212) 309-9020</td>
<td>security.tech.cornell.edu <a href="mailto:security@tech.cornell.edu">security@tech.cornell.edu</a></td>
</tr>
<tr>
<td>Interpretation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Complaints of Violations</td>
<td>Campus Safety/Security</td>
<td>(212) 309-9020</td>
<td><a href="mailto:security@tech.cornell.edu">security@tech.cornell.edu</a></td>
</tr>
</tbody>
</table>
DEFINITIONS

These definitions apply to terms as they are used in this policy.

<table>
<thead>
<tr>
<th>Electronic Cigarette</th>
<th>A personal electronic device that aerosolizes liquid or gel containing nicotine, flavorings, or other substances and produces an emission that may be absorbed or inhaled by user.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unit</td>
<td>A college, department, program, research center, business service center, office, or other operating unit.</td>
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</tbody>
</table>
POLICY 8.7
Smoking and Using Electronic Cigarettes

RESPONSIBILITIES

The major responsibilities each party has in connection with this policy are as follows:

<table>
<thead>
<tr>
<th>All University Community Members</th>
<th>Read and understand this policy. Report non-compliance to department managers of units and/or colleges for resolution or to Environmental Health and Safety.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Environmental Health and Safety</td>
<td>Investigate compliance issues.</td>
</tr>
<tr>
<td>Unit Head</td>
<td>Communicate policy provisions to faculty, students, staff members, and visitors. Inform faculty, staff members, and students of any special departmental restrictions. Resolve any problems resulting from non-compliance with this policy. Refer unresolved matters to human resources or the building manager, as applicable, for review and resolution.</td>
</tr>
<tr>
<td>University</td>
<td>Provide each employee with a copy of this policy upon request. Direct individuals to this policy in appropriate informational handbooks and brochures or websites. Announce applicable rules at public lectures, performances, and athletic events.</td>
</tr>
</tbody>
</table>
**POLICY 8.7**

**Smoking and Using Electronic Cigarettes**

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**PRINCIPLES**

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**General Restrictions**

In general, individuals are prohibited from smoking or carrying lighted cigars, cigarettes, or pipes, or using electronic cigarettes in any indoor facilities, enclosed bus stops, and university-owned or controlled vehicles, as well as within twenty-five feet of the entrance to any university-owned or controlled building. Smoking and the use of electronic cigarettes at Cornell athletic facilities is prohibited.

◆ **Note:** Building layouts, window and entryway locations, and environmental factors such as air currents and prevailing winds may vary from building to building. Therefore, building coordinators or other university officials may impose rules that are more restrictive in areas surrounding buildings for which they are responsible, resulting in greater restrictions such as prohibiting smoking beyond twenty-five feet of entrances or including in the restrictions all sidewalks in front of facilities controlled by Weill Cornell Medicine. For more information, contact Environmental Health and Safety.

**Exceptions**

University-owned Greek Life facilities have contracts and guidelines, etc. with the university that may list exceptions to this policy.